

**Campus Program Webinar Series Text Chat  
December 2, 2010**

**MD:** Can a school send an additional person to an institute if a school wants to cover the cost of the additional person?

**LR:** Monique, great question. Do you mind if we save this question during the Q&A?

**MD:** Sure, thanks.

**BP:** I'm sorry - did you mention how many people will be expected to attend institutes from consortium projects?

**JB:** How much longer until we find out where we will be going?

**HR:** Will the institutes still be two days?

**WH:** When will each campus find out their schedule/locations?

**LL:** Hi Wendy, It will be very soon.

**DH:** I'm concerned with how quickly this institute is coming up, but without us knowing who to bring, where it is, exact dates, etc. I'm concerned that I won't be able to give enough notice to the people that I will need to bring with me and will therefore have no one to bring.

**HW:** Are the dates for June available as of yet?

**BB:** What Denise said. When are we going to get this information? We need a lot of lead time as we have to get campus approval for travel.

**JB:** new people have to attend something in Jan? Who is suppose to be telling us this stuff in advance?

**LF:** As a new grantee you should have received a welcome letter that stated that there was an orientation in Jan. Also, OVW staff has been in touch with most new grantees and have informed them of this as well

**HR:** If we want to send 4 people, do we ask the TA provider for that specific institute, or coordinate that through CALCASA?

**LR:** As a previous grantee, with a two year break, do we need to attend the new grantee orientation? Thanks!

**BB:** If the mandated number of people is now 3, but we had to budget for 4 when we submitted, what can we do with the additional funds?

**IVG:** Are Flagship campus attending the same institutes or are going to be divided?

**JB:** We got the grant at the end of year one, so do we have to attend the new grantee orientation. we are into year 2 now

**RA:** do campuses determine attendees or wait upon suggested attendees from TA provider?

**LH:** I may have missed it...will one of the Institutes cover policies?

**SA:** It looks like this question has been asked already, but I wondered when might we know our assignments so that we can give the people who need to come a heads up and make sure they are able to attend...

**DH:** I'll repeat my concern: I'm concerned with how quickly this institute is coming up, but without us knowing who to bring, where it is, exact dates, etc. I'm concerned that I won't be able to give enough notice to the people that I will need to bring with me and will therefore have no one to bring.

**JB:** Exactly my concern. All this seems so last minute.

**LF:** Yes, institutes will cover policies

**CH:** Can you answer Brenda's question: If the mandated number of people is now 3, but we had to budget for 4 when we submitted, what can we do with the additional funds?

**HR:** I agree - need lots of notice for campus based staff to travel. We'll do the best we can but may not be able to pull it together, with 3 attendees, with this much short notice. Also concerned that a 3 or 4 day institute is a L-O-M-G time to have campus folks be away from their jobs.

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**LF:** for additional funds, you could use them in the third year to attend another institute or use for outside training

**BB:** Actually February is two months away and as a continuation grantee, I'm also concerned

**DH:** Not a new grantee. From past experience, I know I need lots of lead time to get the right people to attend, and it's less than 2 months.

**BB:** We need DETAILED information in order to get our campus level travel approval. This is cutting it way too close.

**JB:** Again I ask, we got our grant at the end of year 1. We are now into year 2. Does that mean we have to attend the new orientation in January?

**HR:** If you know the locations of the 4 institutes now, can you share that with us?

**BB:** Also with the holidays coming up, it can be difficult to get things finalized when people are on vacation, etc.

**BP:** Will a different number of people be required to attend from consortium projects?

**DH:** I agree. The answer with regard to this question wasn't satisfactory. What do we do if we don't have enough lead time and can't get anyone to attend or the right people to attend?

**DH:** We have MUCH more lead time in the past. We are only given 6-7 weeks this time.

**HRM:** I am certain that staff across campus would be interested in attending--but at this stage, many people have already committed to other travel--especially as the two major national student affairs conferences are both in March.

**RG:** Do we have a targeted time in June and if not, when will the dates be set for June?

**HR:** Can we choose the 3 people we think should attend, or will that be determined by TA Provider? I am hoping we can decide what meets the needs of our campus the best, and could choose which staff positions to send.

**JH:** so there will not be any opportunity for a project director meeting?

**BB:** We really need to know WHEN we are going to get DETAILED information for the February institute. We need it ASAP if you're expecting us. Why can't you tell us now?

**HR:** Since there is a shorter lead time to plan for this next institute, I am assuming the TA Providers and DOJ will be understanding if we cannot get 3 to travel by Feb. 6-10, 2011. Am I correct in that assumption?

**BB:** I'd like to ask my question again. WHEN are we getting the DETAILED information for February? If we don't have that information soon, there is NO way we can register by January 10 because of the way our campus travel policies work. I would really appreciate it if you could answer my question,

**HR:** It sounds like we will know by Dec. 15, or before if possible, since that is when registration starts.

**KV:** Who exactly will the e-mail with information about institute assignments be sent to? Project director, PI, other?

**AL:** Will the campuses be able to meet with other technical support providers such as MVP National and Men Can Stop Rape?

**SH:** If only 3 people are attending now, with both the Program Coordinator and the Program Director be included or only one? Thanks.

**BB:** Well it would be nice if someone would confirm that. Sometimes the registration info doesn't have the hotel cost, etc.

**RG:** Good question Kimberly. I am wondering if that is going to the official point of contact.

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**DH:** Holly: But that really isn't a realistic lead time. That's only 7 weeks prior to the institute, and there are holidays, where no one is available at the universities and/or they shut down, so they really need to be more realistic about the lead time and their expectations of us in Feb.

**HR:** I know.

**SH:** Good question Kimberly..we have a new Director.

**EZ:** a lot of our campus partners are going on vacation Mid december and our campus is closed the last week of december...if we could get the assigned institutes sooner that would be helpful

**HR:** Could the institute date be moved back a month or so, to accommodate the concerns we are addressing?

**JS:** Feb 6 is a Sunday

**JB:** More advanced planning would be helpful. It'

**JB:** It's hard for us to clear a whole month out of our schedule to accommodate this.

**JS:** It is the week of Feb. 7-11.

**HR:** Will the institutes be on weekdays, or weekends?

**LR:** Kimberly - whoever is listed as the point of contact will receive the information

**JB:** Which I just found out today. I had the leave all of Jan. clear. Now I have to do the same thing for June.

**HR:** Are you saying you already know which institute we are attending, for those who have turned in the survey already?

**LR:** For campuses that have had PD/PC changes in the last few months, please confirm with me via email

**AN:** Livia, how do we find out who is listed as the point of contact?

**KV:** Thanks Livia-I will let her know that an e-mail will be coming

**LR:** Amy, I have you down as the point of contact since I just changed your campus' info

**AM:** Awesome - thanks!

**JB:** What if we haven't done a survey? Do you know where we are going?

**BP:** Are Consortium projects expected to bring more than 3 people

**HR:** Is there anyway we can find out today, not next week?

**LF:** consortia still brings 6 to 8 people

**DH:** I agree with Holly. Sooner the better.

**SH:** We have a new Program Director..how do we insure that his information has been added and he will get the email??

**RG:** Please clarify the start date. There is a huge judicial affairs conference that may overlap with the dates.

**RG:** So the question again is whether or not the e-mail is going to the official point of contact or project director?

**IVZ:** all TA providers will have translators on the institutes? english/spanish?

**BP:** Thank you Latinisha

**AM:** ASCA is feb 2-6

**JB:** What happens if the project director cannot attend?

**LF:** We are aware, but the institutes will be during the week

**HR:** As asked earlier, will DOJ and TA Providers be understanding if some campuses cannot get 3 people to attend due to short notice, OR can the institute date be moved to March so that we have more time?

**JB:** Then finding out about the June conference a little earlier would be helpful if possible.

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**HR:** As asked before, can those who turned in surveys already be told TODAY which institute we are assigned in Feb (not next week), and if locations are known can that be shared today as well?

**LF:** Again Jennifer plan for the third week in June

**JB:** Where do we find the survey

**DE:** Hi Jennifer, I'll send it to you

**JB:** thank you

**AM:** are we required to send three people to the new grantee orientation?

**RG:** The tentative dates are June 13-17th

**DM:** For those who are on a grant extension, will we receive notification of what institute we would attend based on our survey returned?

**LI:** We turned it in but couldn't fill in many of the questions - do you have enough from UC Denver to make a determination for the institutes?

**LI:** "it" being the needs assessment survey

**HRM:** I'd love a chance to connect specifically with programs in my geographic region. May I suggest an opportunity at each TA institute to have regional gatherings at some point

**LF:** Great idea Holly we will take that into consideration

**LR:** Lisa, please email me so I can resend you the document

**LM:** I've enjoyed getting to meet people from all over the country. I think it would be great to have all 4 institutes in the same place at the same time with assigned tracks and some time for general sessions.

**DE:** Hi Rebecca. those dates in June may not be correct. We are still working on it and the 3rd full week in June is the week of the 20th. We will let you know as soon as we can. Thanks

**RG:** Thanks for the clarification

**DM:** Thanks for the response. I'll be in touch with OVW

**AM:** Were the welcome letters sent through the mail or online?

**DE:** HI Ann, online. It was sent via the PD listserv.

**DE:** Let me know if you need me to send it to you again

**HR:** To CALCASA: You have done a great job over the years. I welcome new TA Providers, but wanted special thanks expressed.